

Toronto Korean Festival 2022

Market Vendor Application

Location: North York Mel Lastman Square | 5100 Yonge St, North York, ON M2N 5V7

Set Up Date: Friday August 26th 2022, 8:00 AM – 11:00 AM

Festival Dates: Friday August 26th, 12:00 PM ~ 9:00 PM

Saturday August 27th, 10:00 AM ~ 9:00 PM

Sunday August 28th, 10:00 AM ~ 9:00 PM

(Booth Tear Down Sunday 9:00 PM ~ 11:00 PM Monday August 29th 9:00AM ~ 12:00PM

All Vendors Must Stop sale at 9:00PM On Sunday August 28th)

The annual Toronto Korean Festival 2022 will be held this year at Mel Lastman Square. The festival will serve as the main gateway to the people of Toronto interested in Korean culture and the Korean community. Many vendors and performers will participate this year to show the +35,000 attendees 'A Taste of Korea' to Toronto. The 2022 festival will run from Friday August 26 to Sunday August 28, 2022. The following document will serve as an agreement between the booth operator or representative and the KCBA, the host of the festival.

Booth Type & Price:

Name Of Booth	Price
Market Booth (Jewelry, Clothing, Art and Craft)	2 Days - \$600 + HST 3 Days - \$900 + HST

Please Note

- Maximum of 5 Booths can be applied under one business/organization/applicant
- Vendors must be present for **all** days of the rented dates during the festival. If the vendor is not present during or before final the rented dates, the Toronto Korean Festival reserves the right to remove/relocate/substitute the vendor's assigned booth.
- Availability and placement of booths is a first-come first-serve basis and with agreement with the Toronto Korean Festival2022 Vendor Booth Operation Team.
- Toronto Korean Festival 2022 may place your booth according to festival themes and location standards depending on the booth merchandise, theme, type of business.
- Please refer below to the "Market booth price and information" for the full list booth type and rental explanation
- **NO Cash accepted.** Payments are payable via cheque, bank draft and/or money orders or e-transfer.
- **Booth placement is reserved when full balance has been made and processed via post-dated cheque**

Toronto Korean Festival 2022
4862 Yonge St, North York ON M2N 5N2
vendors@tokofest.com
416-302-8990 / 416-888-7912

Market Booth Price and Information

Type of Booth	Price	Duration Of Rental	Provided
Market Booth	2 Days - \$600 + HST 3 Days - \$900 + HST	<p>One (1) Sided Access to Market Place</p> <p>3-Day Booth Rental (Friday, Aug 26, 2022 – Sunday, Aug 28, 2022)</p> <p>Set Up Time: Friday, Aug 26, 2022 8AM – 11PM</p> <p>Operation Time: Friday, Aug 26, 2022 12PM – 9PM</p> <p>Saturday, Aug 27, 2022 10AM – 9PM</p> <p>Sunday, Aug 28, 2019 10AM – 9PM</p> <p>Tear down time is Sunday August 28 9PM-11PM and Monday August 29th 9AM-12PM.</p>	<p>One (1) Booth tent 10ft x10ft</p> <p>One (1) 6ft Table</p> <p>Two (2) Chairs</p> <p>Electric Outlet</p> <p>Program Listing of Applicant</p> <p>Map and Website Advertising</p> <p>*Extra Tables can be reserved for \$50/each. Side tent paneling can be reserved for \$15 per side</p>

* Limited space for booths, given as a first come first served basis.

Market Booth Application Form

Sponsored by the Korean Canadian Business Association, Toronto Korean Festival Team
www.torontokhf.com

Please fill out the form below and submit scan/photo to vendors@tokofest.com
or mail to:

ATTN: Toronto Korean Festival 2022
4862 Yonge St, North York ON M2N 5N2

For any questions or enquiries about the Market Booths or the application please email vendors@tokofest.com or
Call: Market Booth Assistant Coordinator 416 302 8990

Company or Organization Name		Korean Name (if applicable)	
Business Category Description (ex. Retail, Education, Real Estate, etc.)			
Contact Person		Title	
Mailing Address			
Office #		Fax #	
Cell #		Email	
Requested Booth Type:	Market Booth	Number of Booths Requested: (max. 5)	
	Please Check ONE	50% Deposit Due	Within two weeks of Signing
	2 Days (\$600) - <input type="checkbox"/>	50% Balance Due	
3 Days (\$900) - <input type="checkbox"/>			
Type of product(s) / service(s) / etc. (please describe in specific to what type of business/activity will be conducted in your booth during the festival)	(Please note that the 2022 Market Booth are arranged by the KHF Planning committee, your placement is only reserved once full payment has been made after signing this contact)		

All products and services the vendor shall sell and display at the event will be the items listed above and must be accepted by the KCBA. No other products or services may be displayed, sold or be given out at the event by the vendor. The products or services of the vendor may not conflict with the products or services of a sponsor with exclusivity rights at the event. Payment of a 50% deposit for rental fees shall be due within two weeks of signing this application and contract. Balance of rental fees will be guaranteed via post-dated cheque by August 1, 2022. If payment is not sent the reserved spot will be withdrawn. All payments must be remitted in Canadian funds by a bank draft, money order, or cheque made payable to: **Korean Canadian Business Association**. If a cancellation is made before 07/31, 2022 – 80% of the deposit will be refunded / Cancellation after 07/31, 2022 – No refunds

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IMPORTANT – PLEASE READ Market Vendor Rules, Regulations and City Bylaws:

- 1. Hours of Operation.** Set Up will be on Friday August 26 2022 from 8AM - 12PM,. Vendors must stop sales at 9 pm on Saturday 27 August 2022 and at 9 pm Sunday 28 August 2022. Tear down time is Sunday August 28 9PM-11PM and Monday August 29th 9AM-12PM.
- 2. Number of Booths per Vendor.** No vendor will have more than five booths.
- 3. Electricity.** Smaller equipment and basic lighting will be powered with no extra charge. You are responsible for bringing your own extension cords and power bars.
- 4. Neatness.** Vendors will keep their items within a reasonable distance from their booth(s). Vendors display items shall not obstruct foot traffic.
- 5. Damages.** Vendors shall be responsible for any damages they cause to Mel Lastman Square or Toronto Korean Festival property, including any rented equipment from the Toronto Korean Festival.
- 6. Garbage.** Garbage is to be disposed of in the 40 yard bin located on site. Please ensure garbage bags are closed securely.
- 7. Noise and pollution.** Vendors are not to use equipment that makes excessive noise or air pollution.
- 8. Security.** There will be security patrols provided overnight. However, vendors are responsible for the security of their own equipment and booths at all times, including overnight.
- 9. Balloons.** Helium balloons are not permitted to be sold, distributed or displayed on Mel Lastman Square grounds.
- 10. Alcohol.** No alcohol is permitted to be sold on Mel Lastman Square grounds.
- 11. Bottled Water.** No bottled water is permitted to be sold on Mel Lastman Square grounds.
- 12. Festival staff.** Festival staff will be available to answer questions and assist you during the festival. They will also be ensuring that the festival rules are being followed by everyone. Any vendor found to be non-compliant with one or more of the above rules their booth will be shut down by festival and Mel Lastman square staff. No refunds or compensation will be granted. If necessary a City of Toronto by-law officer will be called.
- 13.** There will be a \$1,000 Fine for dumping Food and Cooking Oil waste on Mel Lastman Square.

Questions and Concerns

**For questions and concerns, please contact:
Korean Canadian Business Association
4862 Yonge St, North York ON M2N 5N2**

Market Booth Application Contract

This agreement has been made on _____(date)

between

Company Name: _____(Hereafter referred to as "The Vendor")

AND

The Korean Canadian Business Association of North York located at 4862 Yonge St, North York ON M2N 5N2.
Whereas the vendor has completely read and understood the terms and guidelines set out by the Toronto Korean Festival Vendor Booth Operation Team in the participation of the Toronto Korean Festival 2022.

By Signing this agreement, the vendor has read and understood the vendor rules and regulations listed above.

Vendor Representative

Date(dd/mm/yyyy)

KCBA Toronto Korean Festival

Representative Date(dd/mm/yyyy)

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